Request for Reimbursement

Seattle Purebred Dog Rescue

Revised 9-30-2021

Use this form to request reimbursement from SPDR for money spent on SPDR rescue dogs. The Breed Rep must initiate this reimbursement request, however SPDR will send reimbursements directly to Co-Reps, Assistants, Fosters and Volunteers—IF they have SPDR forms on file, and the appropriate box is checked below. Amounts over \$800 require advance approval from a current Board Member.

Your Name:	Phone:	Date:
Address:	City:	_ State: Zip:
Name of Dog:	Breed:	
Expense(s):		Cost:
		Cost:
Make Check Payable To: Self 🗆 Co-Rep 🗆 Assis	tant 🗆 Foster 🗅 Volunteer	GRAND TOTAL:
Mailing Address (if not Self):		
City:	State: _	Zip:

- 1. Staple all original bills and receipts to this request (keep copies for yourself).
- 2. Mail completed form, bills, and paid receipts to Karen Murad, SPDR Bookkeeper, PO Box 1246 Graham, WA 98338.

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Name of Dog:	Breed:		
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			:
		Cost:	:
		Cost:	:
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